

# Notice of Overview and Scrutiny Board



Date: Monday, 20 July 2020 at 6.00 pm

Venue: Via Skype

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## Membership:

### Chairman:

### Vice Chairman:

Cllr P Broadhead  
Cllr M Haines  
Cllr M Anderson  
Cllr S Bartlett  
Cllr M F Brooke

Cllr M Earl  
Cllr G Farquhar  
Cllr L Fear  
Cllr M Greene  
Cllr N Greene

Cllr M Iyengar  
Cllr D Mellor  
Cllr P Miles  
Cllr C Rigby  
Cllr T Trent

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=4297>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 454627 or email [claire.johnston@bcpcouncil.gov.uk](mailto:claire.johnston@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

10 July 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
(anne.brown@bcpcouncil.gov.uk)

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Members.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Public Speaking

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bpcouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Tuesday 14 July 2020.

The deadline for the submission of a statement is 12.00 noon, Friday 17 July 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 17 July 2020.

## 5. Chairman's Update

For the Board to consider any issues raised by the Chairman which are not dealt with elsewhere on the agenda.

## 6. Forward Plan

To consider and amend the Board's Forward Plan as appropriate and to consider the published Cabinet Forward Plan.

## 7. Scrutiny of Finance Related Cabinet Reports

To consider the following finance related reports scheduled for Cabinet

consideration on 29 July 2020:

- 2019/20 Financial Outturn Report

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor David Brown, Portfolio Holder for Finance.

The Cabinet report will be published on Friday 10 July and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4253&Ver=4>

## **8. Scrutiny of Transport and Infrastructure Related Cabinet Reports**

To consider the following transport and infrastructure related cabinet reports scheduled for Cabinet consideration on 29 July 2020:

- Traffic Regulation Orders - Advertisement of Traffic Regulation Orders for the Lansdowne Programme

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Andy Hadley, Portfolio Holder for Transport and Infrastructure.

The Cabinet report will be published on Friday 10 July and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4253&Ver=4>

## **9. Scrutiny of Planning Related Cabinet Reports**

To consider the following planning related report scheduled for Cabinet consideration on 29 July 2020:

- Adoption of Statement of Community Involvement (SCI)

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Margaret Phipps, Portfolio Holder for Strategic Planning.

The Cabinet report will be published on Friday 10 July and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4253&Ver=4>

## **10. Scrutiny of Housing Related Cabinet Reports**

To consider the following housing related reports scheduled for Cabinet

consideration on 29 July:

- Housing scheme at Cabbage Patch St Stephens Rd Bournemouth

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Keiron Wilson, Portfolio Holder for Strategic Planning.

The Cabinet report will be published on Friday 10 July and available to view at the following link:

<https://democracy.bpcouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4253&Ver=4>

#### **11. Exclusion of Press and Public**

In relation to the items of business appearing below, the Committee is asked to consider the following resolution: -

‘That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.’

#### **12. Scrutiny of the Cabinet Report on Impact of Covid-19 on Leisure and Cultural services in Bournemouth**

The O&S Board is asked to scrutinise the report and make recommendations to Cabinet as appropriate. The report is scheduled for consideration by Cabinet at its meeting on 29 July 2020.

The Cabinet report will be published on Friday 10 June 2020 - a copy of this non-public report will be circulated separately to O&S Board Members.

#### **13. Future Meeting Dates 2020/21**

To consider the following meeting dates and locations for the 2020/21 municipal year:

- 24 August 2020 - Poole
- 21 September 2020 - Bournemouth
- 19 October 2020 - Christchurch
- 16 November 2020 - Poole
- 7 December 2020 - Bournemouth
- 4 January 2021 - Christchurch
- 1 February 2021 - Poole
- 1 March 2021 - Bournemouth
- 1 April 2021 – Christchurch

The venues or video conferencing calls for each meeting are to be confirmed.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.



## OVERVIEW AND SCRUTINY BOARD

Report subject	<b>Forward Plan</b>
Meeting date	20 July 2020
Status	Public Report
Executive summary	The Chairman and Vice Chairman of the Overview and Scrutiny (O&S) Board have worked with Officers to identify the priority areas of work for the Board with contributions from the Board members. The work priorities of the Board have been developed on the basis of risk. The proposed Forward Plan is attached at Appendix A. The Board is asked to consider the proposals contained in the Forward Plan and approve or amend the contents. The current published Cabinet Forward Plan is attached at Appendix B to aid the Board in deciding on its priorities for scrutiny.
Recommendations	<b>It is RECOMMENDED that the Overview and Scrutiny Board amend as appropriate and then approve the Forward Plan attached at Appendix A to this report.</b>
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

## Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Forward Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Forward Plan of O&S bodies shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
  1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
  2. A member led and owned function – seeks to continuously improve through self-reflection and development. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
  3. Engages in decision making and policy development at an appropriate time to be able to have influence.
  4. Contributes to and reflects the vision and priorities of the council.
  5. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Board may take suggestions from a variety of sources to form its Forward Plan. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Board, and other Councillors who are not on the Board.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Forward Plan of the O&S Board without an assessment of this information.

### **Summary of financial implications**

5. When establishing a Forward Plan, the Constitution requires the Overview and Scrutiny Board to take into account the resources, including Councillor availability, Officer and financial resources, available to support their proposals.
6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to agenda items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny body at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Board may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

### **Summary of legal implications**

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

### **Summary of human resources implications**

8. N/A to this decision

### **Summary of environmental impact**

9. N/A to this decision

### **Summary of public health implications**

10. N/A to this decision

### **Summary of equality implications**

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

### **Summary of risk assessment**

12. N/A to this decision.

### **Background papers**

None

### **Appendices**

Appendix A – Overview and Scrutiny Board proposed Forward Plan  
Appendix B – Published Cabinet Forward Plan

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## Forward Plan – BCP Overview and Scrutiny Board

Updated 01.07.2020

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
<b>Meeting Date – 20 July 2020 C</b>				
1.	<p><b>Scrutiny of Cabinet Items</b></p> <p>To consider the following Cabinet items as part of pre-decision scrutiny:</p> <ul style="list-style-type: none"> <li>• 2019/20 Outturn Report</li> <li>• Traffic Regulation Orders - Advertisement of Traffic Regulation Orders for the Lansdowne Programme</li> <li>• Sub-Regional Partnerships</li> <li>• BCP Statement of Community Involvement</li> <li>• Housing Scheme at Cabbage Patch St Stevens Road</li> </ul>	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	<p>Vikki Slade, Leader of the Council</p> <p>Andy Hadley, Portfolio Holder for Transport and Infrastructure</p> <p>Kieron Wilson, Portfolio Holder for Housing</p> <p>Margaret Phipps, Portfolio Holder for Strategic Planning</p> <p>David Brown, Portfolio Holder for Finance</p>
2.	<p><b>Scrutiny of the Council's Response to the Covid-19 Pandemic</b></p> <p>To consider updates from Officers and Portfolio Holders on the Council's Response to the Covid-19 Pandemic.</p>	To enable the Board to retain an oversight and respond to any issues arising from the current situation.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	<p>Vikki Slade, Leader of the Council,</p> <p>Graham Farrant, Chief Executive</p>

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>
<b>3.</b>	<p><b>Covid-19 Recovery - Economy and Tourism</b></p> <p>To consider representations from:</p> <ul style="list-style-type: none"> <li>• Business Improvement Districts operating within BCP Council area,</li> <li>• BH Area Hospitality Association</li> <li>• Destination Management Board</li> </ul> <p>On the recovery process from impacts of the Covid-19 Epidemic.</p>	<p>The purpose of this scrutiny is to listen to a wide range of stakeholders to gain a greater understanding of the wider effects of Covid-19 and to take into account the views of the external stakeholder in future scrutiny of the impact of Covid-19, in line with the Board's role as enabler of the voice and concerns of the public.</p>		
<b>Meeting Date 24 - August 2020</b>				
<b>4.</b>	<p><b>Scrutiny of Cabinet Items</b></p> <p>Specific items will be determined dependent upon the Cabinet Forward Plan.</p>	<p>To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.</p>	<p>Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.</p>	<p>TBC dependent upon items</p>
<b>5.</b>	<p><b>BCP Community Safety Partnership Report 2020/21</b></p> <p>O&amp;S Board has the statutory responsibility for this area of scrutiny. The report will focus on the CSP Delivery Plan for the forthcoming year and will also highlight key achievement in the past year.</p>	<p>To enable the Board to consider the plan for the forthcoming year and make recommendations as appropriate and to undertake the statutory scrutiny role.</p>	<p>Separate report to the O&amp;S Board</p>	<p>Andy Williams, Head of Safer Communities, Cllr Lewis Allison</p>
	<p><b>Pokesdown Station Lifts</b></p> <p>The Board considered this issue in July 2019 and agreed to monitor the progress and scrutinise further as required.</p>	<p>To allow the Board to retain an oversight of the issue and respond to any arising issues.</p>	<p>TBC</p>	<p>Councillor Andy Hadley, Portfolio Holder for Transport and Infrastructure</p>

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>
<b>Commissioned Work</b>				
Work commissioned by the Board (for example task and finish groups and working groups) is listed below:				
Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.				
6.	<p><b>Working Group – Organisational Development and Estates and Accommodation Strategy</b></p> <p>At its meeting of 6pm on 10 February 2020, the Overview and Scrutiny Board scrutinised a Cabinet report which outlined options and a recommendation for a Council hub at the Town Hall. The Board felt that further understanding of the evidence base and methodology was required and agreed to establish a working group.</p>	<p>1. To give opportunity for a 'deep dive' into the estates strategy in order to understand the evidence base, methodology and rationale behind the decision;</p> <p>2. To understand the detail behind the proposed next steps for this work;</p> <p>3. To understand how O&amp;S may helpfully engage in this work going forward in order to add value to the related decisions and outcomes.</p>	Working Group	Julian Osgathorpe / Cllr Vikki Slade, Leader of the Council
<b>Items to be programmed</b>				
The following items have been identified by the Overview and Scrutiny Board as requiring further scrutiny. Dates are TBC.				
7.	<p><b>Pokesdown Station Lifts</b></p> <p>The Board considered this issue in July 2019 and agreed to monitor the progress and scrutinise further as required.</p>	To allow the Board to retain an oversight of the issue and respond to any arising issues.	TBC	Councillor Andy Hadley, Portfolio Holder for Transport and Infrastructure
8.	<p><b>Pay and Reward Strategy</b></p> <p>The Board considered this issue prior to a Cabinet decision in September 2019. The Board requested that they have an</p>	To enable the Board to test, challenge and contribute to the development of the Strategy.	Scrutiny of Cabinet report and invitation to Cabinet Portfolio Holder to respond to questions.	Councillor Vikki Slade, Leader of the Council/ Matti Raudsepp, Director

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>
	opportunity for further scrutiny prior to Cabinet agreeing the final Strategy.			of Organisational Development.
<b>9.</b>	<b>Lansdowne Digital Pilot</b> The Board requested, at its meeting in November 2019, that the findings of the continuous monitoring for the Lansdowne Pilot.	To enable the Board to maintain an oversight of the findings.	Chairman and Vice-Chairman to consider and determine the best method for O&S Board to monitor this.	Councillor Vikki Slade, Leader of the Council
<b>10.</b>	<b>Poole Town Centre Master Plan</b> At its meeting in December 2019 the Board requested to undertake further scrutiny of the Masterplan for Poole town centre prior to its further consultation	To enable the Board the opportunity to further scrutinise the detail of the Master Plan for Poole Town Centre regeneration in further detail once drawn up and prior to further consultation.	TBC	Councillor Mark Howell, Portfolio Holder for Regeneration and Culture
<b>11.</b>	<b>Acquisition and Compulsory Purchase Order (CPO) Strategy</b> At its meeting in December 2019 the Board requested to undertake further scrutiny of this strategy, which was referred to as part of the Poole Regeneration report.	To enable the Board to test, challenge and contribute to the development of this strategy prior to its final adoption.	TBC	Councillor Vikki Slade, Leader of the Council
<b>12.</b>	<b>Review of Leisure Centre Management</b> At its meeting in December 2019 the Board agreed to receive information from the consultants appointed to undertake the Leisure Services Review prior to	To enable the Board to have an early opportunity to contribute to the development of the Leisure Centre Review.	TBC	Councillor Lewis Allison, Portfolio Holder for Tourism, Leisure and Communities.
<b>13.</b>	<b>Tricuro</b> To consider the partnership arrangements and in particular the overall business case for the company.	TBC	TBC	Councillor Lesley Dedman, Portfolio Holder for Adult Social Care

	<b>Subject and background</b>	<b>Anticipated benefits and value to be added by O&amp;S engagement</b>	<b>How will the scrutiny be done?</b>	<b>Lead Officer / Cabinet Portfolio Holder</b>
<b>14.</b>	<p><b>Green Credentials</b></p> <p>An annual report on the Council's progress to assess our performance against targets in respect of climate change.</p>	<p>To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.</p>	<p>Annual Report to O&amp;S</p>	<p>Councillor Felicity Rice, Portfolio Holder for Environment and Climate Change</p>

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# CABINET FORWARD PLAN – 1 JULY 2020 TO 31 OCTOBER 2020

(PUBLICATION DATE – 30 June 2020)



What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
2019/20 Outturn Report	To provide the final outturn for 2019/20 with explanations for significant variances compared with the annual budget. Also to include any budget decisions required by Cabinet and Council.	Yes	Cabinet 29 Jul 2020  Council 15 Sep 2020	All Wards	CMB		Adam Richens	Open
BCP Statement of Community Involvement (SCI)	The SCI sets out the commitments as to how we will engage with local communities on planning matters.  To feedback on the responses to the public consultation undertaken.	No	Cabinet 29 Jul 2020  Council 15 Sep 2020	All Wards	Key stakeholders were consulted during consultation period.	This took place between 7 October 2019 and 18 November 2019.	Rebecca Landman	Open

<b>What is the subject?</b>	<b>What is the purpose of the issue?</b>	<b>Is this a Key Decision?</b>	<b>Decision Maker and Due Date</b>	<b>Wards</b>	<b>Who are the key stakeholders to be consulted before the decision is made?</b>	<b>What is the consultation process and period</b>	<b>Officer writing the report</b>	<b>Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?</b>
Local Government Association Special Interest Groups	To detail how BCP Council could get better co-ordination of the Special Interest Groups that the authority may have an interest in.	No	Cabinet 29 Jul 2020	All Wards			Graeme Smith	Open
Sub-Regional Partnerships	To set out the sub-regional partnerships the Council is involved with and has an interest in; To provide a summary of the details of each, enabling a strategic view of how they interact; To recommend that the Council continues to support the partnerships it is currently involved with, and that it will consider new sub-regional partnership opportunities on their merits when they arise.	Yes	Cabinet 29 Jul 2020	All Wards			Chris Shephard	Open

<b>What is the subject?</b>	<b>What is the purpose of the issue?</b>	<b>Is this a Key Decision?</b>	<b>Decision Maker and Due Date</b>	<b>Wards</b>	<b>Who are the key stakeholders to be consulted before the decision is made?</b>	<b>What is the consultation process and period</b>	<b>Officer writing the report</b>	<b>Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?</b>
Housing scheme at Cabbage Patch St Stephens Rd Bournemouth	Approve the proposed 11 apartment housing scheme for progression to Cabinet and Council	Yes	Cabinet 29 Jul 2020  Council 15 Sep 2020	Bournemouth Central				Open
Traffic Regulation Orders - Advertisement of Traffic Regulation Orders for the Lansdowne Programme	To request permission to advertise required Traffic Regulation Orders.	Yes	Cabinet 29 Jul 2020	Bournemouth Central; East Cliff & Springbourne			Chris Shephard	

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Youth Justice Plan 2020-21	Approval of the annual Youth Justice Plan. There is a statutory requirement for a Youth Justice Plan to be published each year.	Yes	Children's Services Overview and Scrutiny Committee 30 Jun 2020  Cabinet 29 Jul 2020  Council 15 Sep 2020	All Wards			David Webb  Portfolio Holder for Children and Families	Open
Change to external auditor for BCP Council owned companies	The current external auditors have resigned from the audit of the council-owned companies. Therefore a new auditor must be appointed.	No	Cabinet 29 Jul 2020	All Wards			Daniel Povey  Leader of the Council Portfolio Holder for Finance Portfolio Holder for Housing	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Significant Changes to Maintained Schools for September 2020 and 2021	Council are required to take a decision on the proposed significant changes to three BCP maintained schools (2 special, 1 mainstream)	Yes	Cabinet 29 Jul 2020	Alderney & Bourne Valley; Burton & Grange; Winton East	BCP and local area schools, ward councillors, local MPs, families of children attending the changing schools, staff and governors of those schools, and trade unions, neighbouring LAs.	4 weeks for the special school changes, 6 weeks for the mainstream school change since this involved a change to the admissions policy as well. Process involved publication of a Bournemouth Echo notice, emails to all identified stakeholders, schools shared information with families, staff and governors. Publication of a proposal document on the BCP council and schools websites, with the ability to complete an online response form. An email address was	Jack Cutler, Neil Goddard	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Forest Road to Ormonde Road, record unprotected footpath as a Public Right of Way (PRoW)	To obtain permission to permit an Order to protect the path from Forest Road to Ormonde Road as a Public Footpath	No	Cabinet 29 Jul 2020	Canford Cliffs			Zak Cusens	No
Western Gateway Rail Strategy	Adoption of the long-term rail strategy for the Western Gateway	Yes	Cabinet 2 Sep 2020	All Wards	Train Operating Companies, Freight Operating Companies, Network Rail, DfT, Local Authorities, Sub-National Transport Bodies, and other interested parties	Three stakeholder workshops and a 4-week eConsultation	Alexis Edwards	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Adult Social Care Strategy	To deliver to all stakeholders including the public, partners, colleagues and elected members a clear vision of Adult Social Care Priorities and how these will be delivered. To align this closely to the deliverables in the Corporate Strategy and Local NHS 5 Year plan.	Yes	Cabinet 2 Sep 2020	All Wards	Staff, Public, User, Partner and Elected Member engagement took place late 2019 and January 2020. A report will be presented to Members of the Health and Social Care Overview and Scrutiny Committee on 27th 2020.	Staff, Public, User, Partner and Elected Member consultation is taking place late 2019 and January 2020.	Jan Thurgood	Open
Managing Unauthorised Encampments: Policies and Procedures	To advise on the Members' Working Group Report of the same title, and invite consideration of its recommendations and any other options contained within the body of that report.	Yes	Cabinet 30 Sep 2020	All Wards			Peter Haikin	Open

<b>What is the subject?</b>	<b>What is the purpose of the issue?</b>	<b>Is this a Key Decision?</b>	<b>Decision Maker and Due Date</b>	<b>Wards</b>	<b>Who are the key stakeholders to be consulted before the decision is made?</b>	<b>What is the consultation process and period</b>	<b>Officer writing the report</b>	<b>Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?</b>
Bereavement Services Business Plan - Phase 1	To approve phase 1 of a business plan for BCP Bereavement Services	Yes	Cabinet 30 Sep 2020	All Wards	Corporate Management Board Director of Environment and BCP Officers Funeral Directors	July 2019 to January 2020	Andy McDonald	Part exempt
Recommendations following the public selective and additional licensing consultation	To review and consider the results of the 12 week public consultation and present recommendations to cabinet for the proposals whether to implement additional and/or selective licensing	Yes	Cabinet 30 Sep 2020	All Wards	Public	Public consultation underway 13/1/206/4/20	Richard Jones	Open

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Flood Defences - Poole Bridge to Hunger Hill	Request to submit the scheme's Outline Business Case (OBC) to the Environment Agency with a view to attracting Flood Defence Grant in Aid (FDGiA). This will also require a BCP contribution from CIL monies to construct the scheme from 2021.	Yes	Cabinet 30 Sep 2020	Poole Town	Landowners and developers (West Quay Road) Public bodies including Crown Estate, Environment Agency and Poole Harbour Commissioners Internal service areas - Planning, Legal Councillor FCERM Panel	On-going throughout OBC production	Catherine Corbin, Matt Hosey, Ben Murray	Open

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Council Fleet Replacement Programme	To acknowledge the financial impact of the varied approach to fleet replacement by legacy Councils on the BCP Sustainable Fleet Strategy.  Approve a long term financing strategy to support a rationalised BCP Sustainable Fleet Strategy.	Yes	Cabinet 30 Sep 2020  Council 10 Nov 2020		Front line service units, finance and legal services.		Kate Langdown	Open
Chapel Lane Site Development Plan	For Cabinet to consider the Site Development Plan for Chapel Lane, Poole and authorise next steps.	No	Cabinet 30 Sep 2020	Poole Town	Poole Quays Forum Society of Poole		Martin Tiffin	Open
BIC Long Term Strategy		No	Cabinet 28 Oct 2020				Trudy Hicken	Open



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Quarter 2 Budget Monitoring Report 2020-21	To provide budget monitoring information for the end for quarter 2 with explanations for significant variances. The report may also include budget virements for approval by Cabinet or Council.	Yes	Cabinet 16 Dec 2020  Council 5 Jan 2021	All Wards	CMB	CMB	Nicola Webb	Open
Library Strategy	To produce a library strategy across all BCP libraries and the development of libraries as neighbourhood hubs.	No	Cabinet 16 Dec 2020				Medi Bernard, Chris Saunders	Open
Tourism and Destination Strategy	To agree the strategy for BCP	Yes	Cabinet 13 Jan 2021	All Wards	Portfolio Holder for Tourism, Leisure and Communities		Amanda Barrie, Chris Saunders	Open

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Council Tax - Taxbase 2021/22	Present the proposed council tax base for council tax setting purposes in line with legislation and guidance	No	Cabinet 13 Jan 2021	All Wards			Adam Richens  Portfolio Holder for Finance	Open
Quarter 3 Budget Monitoring Report 2020-21	To provide budget monitoring information for the end of quarter 3 including explanations for significant variances. The report may also include budget virements for approval by Cabinet or Council.	Yes	Cabinet 10 Feb 2021  Council 23 Feb 2021	All Wards	CMB	CMB	Adam Richens	Open
2021/22 Budget and Medium Term Financial Plan (MTFP)	Present the budget for 2021/22 including the annual resolution in respect of council tax.	No	Cabinet 10 Feb 2021	All Wards			Adam Richens	Open

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BCP Homelessness Strategy	To co-produce a comprehensive and proactive homelessness strategy and related action plan for BCP.	Yes	Cabinet 10 Mar 2021	All Wards	BCP residents, Housing Portfolio Holder, All BCP Members, Adult Social Care, Children's Social Care, CCG, Police Homelessness Reduction Board and associated Partnership (included lived experience).	Launch event (Jan 2020), Public consultation and series of stakeholder workshop/ events Jan to June 2020.	Lorraine Mealings	Open

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Housing Allocations Policy	To provide an aligned Housing Allocations policy in accordance with statutory orders.	Yes	Cabinet 10 Mar 2021		Housing Register Applicants, Councillors, Social Housing Landlords, Adult & Children's Services, Community Services	Full Consultation January – April 2020 Internal Council stakeholder consultation including all Member briefings, Landlord & Resident consultation, range of stakeholder events, online applicant survey.	Lorraine Mealings	Open

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Bournemouth Pier Pavilion	To consider a business case for a new multi-use structure immediately adjacent to Bournemouth Pier, providing an increased tourism offer and retail opportunities at this popular focal point on our coastline.	No	Cabinet Date to be determined				Trudy Hicken, Gary Foyle	Open
Suicide prevention	To approve a suicide prevention plan for BCP Council	Yes	Cabinet Date to be determined	All Wards	Plan has been developed taking a cross directorate approach with BCP Council Members and officers	Plan has been in development for 4 months	Sam Crowe	Open

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Adult Social Care Charging Policy	To authorise the new Adult Social Care Charging Policy following the results of the public consultation	Yes	Cabinet  Health and Adult Social Care Overview and Scrutiny Committee  Dates to be determined	All Wards	Member of the public, current adult social care clients, adult social care systems and finance teams	A public consultation is currently under way including drop in sessions, focus groups, paper and online consultation forms. The consultation will close on 16th March and results will be presented to Overview and Scrutiny	Peter Courage	Open
Corporate Performance Management Framework	To agree a new performance management framework for BCP Council	No	Cabinet  Date to be determined	All Wards			Bridget West	Open

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Bournemouth, Christchurch, Poole Parking Standards Supplementary Planning Document	To agree the programme to adopt a new Bournemouth, Christchurch and Poole Parking Standards Supplementary Planning Document (SPD) including setting up of governance arrangements and approval to consult on the SPD.	Yes	Cabinet Date to be determined				Julian McLaughlin, Alexis Edwards, Mark Axford, Nick Perrins, Richard Pincroft, Trevor Sills, Helen Taverner, Ewan Wilson	Open
Russell Coates Arts Gallery Museum Governance Report		No	Cabinet Date to be determined				Sarah Newman, Chris Saunders	Open
Beach Hut Policy	Harmonisation of policy, pricing, team location and booking system	No	Cabinet Date to be determined				Andrew Brown	Open

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Voluntary Sector Compact	Adoption of compact dealing the Council's approach to working with the voluntary sector (harmonisation)	No	Cabinet Date to be determined	All Wards	Voluntary sector organisations and internal departments.	Summer 2020	Cat McMilan	Open
Community Regeneration Strategy	Approval of the strategy.	Yes	Cabinet Date to be determined	All Wards	The Community, internal departments, partner organisations and the Health & Wellbeing Board.	Public Consultation summer 2020.	Cat McMilan	Open

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